

ArizMATYC Business Meeting
Spring 2015
Friday, February 20, 2015
Cochise Community College

In attendance: David Dudley (Maricopa), Kristina Burch (GCC), Andy Burch (EMCC), Eli Blake (NPC), Ana Jimenez (Pima), Steve Roark (Cochise), Jenni Jameson (Coconino), Anne Dudley (GCC), Dave Graser (Yavapai), Maxie Inigo (Coconino), Laura Watkins (GCC), Darren Allen (Cochise), Janell D'Mura (GCC), Felicia Petrenco (GCC), Jose Maria Menendez (Pima), Reetika Dhawan (AWC), Ashley Nicoloff (GCC), Richard Lee (TOCC)

Called to order 3:09 pm

1. Approval of Minutes [link?]
 - a. Secretary will copy minutes to President and Webmaster
 - b. Please submit corrections once minutes are posted online
 - c. Minutes are approved, pending possible corrections
2. Treasurer Report - Jennifer Jameson & Anne Dudley
 - a. Account activity
 - i. Current report is as of Dec. 31, 2014
 - ii. Current Spring conference brought in profit as well; details will be forthcoming
 - iii. Had previously questioned whether ArizMATYC needs to be filing taxes, based on our income
 1. Jenni Jameson proposed having a CPA to review the accounts and verify whether we need to file; estimated price of approximately \$200 for the review
 2. Should investigate whether there are legal ways to avoid potential penalties or fines from not filing taxes in the past
 3. Anne Dudley motioned to consult a CPA to review the accounts; seconded by Dave Graser; passed unanimously
 4. **Need to review CPA recommendations at Fall 2015 meeting**
 - b. Hospitality for AMATYC Conference
 - i. Set at \$100 in the past
 - c. Project ACCESS Donation
 - i. As in the past, donate \$100 per Arizona ACCESS fellow per year
 - d. Student Math League prizes have been set in the past, as well. These were not always awarded to students consistently. We need to take care of the awards during Spring semester, because students often were hard to track down the following Fall.
 - i. Suggested that results should be posted on the website, along with information about the awards
3. Secretary Report - Kristina Burch – No report
4. Historian Report - David Dudley
 - a. Ana motioned to elect Anne as co-historian; Dave seconded; passed unanimously
 - b. Plans are to digitize past records to be added to the website
5. Webmaster Report - Dave Graser
 - a. Need minutes for 'Archive' page
 - b. Idea to post information about new faculty on the webpage
 - c. Please send information and ideas to add to the blog/webpage
 - d. Also working with April on updating the listserv
 - e. Have already started the website for the Fall 2015 meeting, contacting vendors

- f. Need to work on compiling vendor information into a more usable archive format, cleaning up Google Drive
- 6. Membership Report - April Strom
 - a. Took Google document with previous membership list and merged it with documents from the Treasurer
 - b. Entered email addresses for members as needed
 - c. Sent membership and conference information to all members with expired memberships
 - d. Will update membership again based on registration from current conference
 - e. Will plan to check memberships expiring as of June 30 and notify those members in July about renewing; will check for lapsed memberships twice a year
 - f. Webmaster was instructed to removed "expired" members from the Google group
 - g. According to the Constitution, the President-Elect is also the Membership Coordinator
- 7. Old Business
 - a. Recommendations for future meetings [from 2009]:
 - i. Move campus reports after ATF meeting: ATF 8-10 am, ArizMATYC starts at 10 am
 - ii. Business meeting at 1:00 pm
 - iii. Ask members to bring someone with them to the next meeting
 - 1. Did sent an email to each institution included in the conference report encouraging to send a representative(s)
 - 2. Will plan to invite University of Phoenix, and other colleges/universities not currently included, as needed (due to articulation issues, etc.)
 - 3. Suggested a raffle for people who bring a new attendee
 - iv. Survey what people liked about these meetings in years past
 - 1. We have post-conference surveys, but need to share these with future conference planners to help them prepare future conferences.
 - v. Make an online Camtasia tutorial to send out to members to teach members different things
 - 1. Webmaster can post resources to the webpage and/or Facebook
 - b. Discussion [from 2009] Where should we put this kind of information?
 - i. David Graser put [then] new book-buyer law on web page: "A book buyer or vendor of course materials shall not solicit a faculty member or employee of a university under the jurisdiction of the Arizona board of regents or a community college under the jurisdiction of a community college district in this state for the purpose of selling or trading a free sample copy or complimentary teacher editions provided at no charge by a publisher to a faculty member or employee." [ASRS 15-1891](#)
- 8. New Business
 - a. AMATYC Conference 2015 - New Orleans
 - i. Hospitality \$100
 - ii. Delegates
 - 1. Two State Delegates - two members of ArizMATYC
 - a. Read a statement of interest from Kyley Segers
 - b. Maxie Inigo expressed interest
 - c. Eli Blake motioned to recommend Kyley and Maxie as delegates, Jenni Jameson seconded; passed unanimously
 - 2. Two Affiliate Delegates - the President (Ana Jimenez) and President-Elect (April Ström)
 - iii. ACCESS Donation
 - iv. AMATYC Conference Scholarship
 - 1. Will need to find out from Kate if these monies are still available for this year
 - 2. If so, a call for nominations/applications will be sent out, and the executive board will vote by August
 - b. Project ERNIE: Will discuss in Fall the possibility of doing something similar in AZ

- i. In 2008, NYSMATYC created a new program titled Enhancing Relationships to Nurture and Inspire Educators: Project ERNIE. The purpose of the program is to help integrate new two year college faculty into teaching mathematics at community colleges and to be members of NYSMATYC. Participants of Project Ernie are expected to attend several targeted sessions at the annual conference and participate in general conference activities when not in their own sessions. Cohorts are expected to communicate with each other during the year and periodically share professional development activities with the group.
 - 1. For each of the Project ERNIE participants, NYSMATYC will provide an allowance covering a) the registration fee for the annual conference in April, b) one year's paid membership to NYSMATYC, and c) up to \$100 of reimbursable expenses.
 - 2. There is an expectation that the home campus of each participant will provide support, specifically: a) to release participants from teaching responsibilities to attend the annual conference by noon on Friday, and b) to help financially support the member's attendance at this conference.
 - 3. All applicants are asked to submit an application, a brief vita, and a letter of support from his/her college.
- c. Constitution/Bylaws Changes
 - i. Election via 'mail' - Do we need to change to e-mail
 - 1. Suggested we want to make this change; will look into process for changing the constitution and will revisit at the next meeting
 - ii. Quorum numbers

9. Future Meetings

- a. Fall 2015 - Mesa CC [contact] – Daphne Rossiter
- b. Spring 2016 - NAU (with MAA) [contact] – Brian Beaudrie, will likely be April
- c. Fall 2016 - Glendale CC [contact] – Laura Watkins, October 14, 2016
- d. Spring 2017 – Grand Canyon University???

Meeting adjourned 4:03pm